
(Address)

This Notice to Comply is based upon the following breach of Council's Community Local Law 2017.

Clause _____

In relation to:

.....
.....
.....
.....

To remedy the breach, you must carry out the following work/s, action and/or cease the following activity, as specified below, within _____ days from the date of this notice. Works or Actions required to comply:

.....
.....
.....
.....

You should contact the undersigned at the Municipal Offices during business hours for any further information about this Notice.

If you fail to comply with this Notice you will be guilty of an offence and liable for payment of the penalty of \$_____ (penalty) for the offence. Additionally, an Authorised Officer may proceed to have any required work carried out, in which case, you will be liable for the cost of such works (in addition to the above penalty) under Section 225 of the Local Government Act 1989.

Date.....

(Insert Date)

(Name of Authorised Officer)

Telephone

.....
(Signature of Authorised Officer)

NOTE:

If this Notice relates to a contravention of a Permit and there is no compliance with the Notice, apart from any other penalties, the Permit may be cancelled. If you do not wish to have the Permit cancelled you should comply with the directions in this Notice.

You may appeal by writing to Council and seeking a Review of this Notice and any potential permit cancellation.

Resolution for the making of this Local Law was agreed to by the Council on the 13th day of December 2017.

The Common Seal of CITY OF BALLARAT

was affixed this day of 2018 in
the presence of:

..... Mayor/Councillor

..... Councillor

..... Chief Executive Officer

Notices of the proposal to make and of the making of this Local Law were included in the Victorian Government Gazette dated the 21st day of December 2017.

Public Notices of the proposal to make and confirmation of the making of this Local Law were inserted in *the Ballarat Courier* Newspaper on 23rd day of August 2017 and on 13th day of January 2018 respectively.

A copy of this Local Law was sent to the Minister for Local Government on the 10th day of January 2018.